**RenuOil of America, Inc. ™**

**Driver / Oil Driver**

**Job Classification Sign-Off**

I understand that I am being hired in the position of **Driver / Oil Driver**. My job description includes but is not limited to the following:

* Operate a company vehicle limited to a specific weight class approved via your license, including but not limited to: a truck, pumper truck, food truck, and/ or lift gate operator.
* Collect recyclable liquid materials including but not limited to: oil, organics/food oil, residues, and oil/grease derivatives.
* Track inspection logs, mileage logs, daily routes, commodities produced, and anything further requested by management.
* Maintain and immediately report current performance and repairs needed of vehicles currently in use by the company.
* Maintain clean driving record; specific requirements are set forth in employee handbook and regulated per your applicable commercial license.
* Load and unload such commodities/recyclables collected in the designated vehicle being driven.
* Train any new employees to execute the assigned duties in a proper manner in accordance to any safety regulations assigned by the company and all regulatory agencies.
* Fuel assigned vehicle at the end of every shift and record in proper log as approved by management; all drivers must also clean their vehicles after each shift.
* Properly maintain all oil/grease in designated containment areas; drivers are also responsible for servicing restaurants/casino accounts, maintaining a sanitized/clean grease trap, and or grease receptacle area.
* Drivers must obtain approval to work over-time and CDL drivers may never work more than 14 hours per day.
* Drivers are responsible for cleaning spills/leaks in a secure and safe manner and immediately notifying management of a spill.
* Drivers are responsible for maintaining locks and lids on all oil containers and immediately notify management before servicing any grease trap or oil container that is damaged.
* Drivers must obtain weight tickets and complete chain of custodies (COC’s) for all transactions
* Drivers must clean applicable totes, equipment, containers, traps, etc.; must be kept sanitary.
* Drivers must utilize blue tooth while driving and are not allowed to use their cell-phones while operating a vehicle. Further all safety policies must be strictly adhered to.
* Daily inspection logs must be completed; any repairs or concerns must be immediately reported.

Classification Sign-off:

* You are being hired as: Oil **Driver / CDL Driver**
* Your starting pay rate is: ($11 hourly / Endorsed CDL Class A at $17-$18 hourly Depending on Experience)
* Your start date is:
* Your probationary period ends on:
* Your annual evaluation will be on or around:

Signature/Firma: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date/Fecha: \_\_\_\_\_\_\_\_\_\_

*This document* ***supersedes*** *all prior communications, contracts or correspondence between the parties with respect to the subject matter addressed in this document, whether oral or written.*

**Goals:**

* Hit 100% of client for oil p/u daily/100% client satisfaction
* Drivers do 100% of pre inspection of vehicles, daily
* No personal or vehicle accidents